



Technische
Hochschule
Georg Agricola

Admission regulations

**for the Master's programme
Mineral Resource and Process Engineering**

**at the Technische Hochschule Georg Agricola
University of Applied Sciences**

**State-accredited private university of the
DMT Gesellschaft für Lehre und Bildung GmbH
of 28th June 2017**

**Admission regulations
for the Master's programme Mineral Resource and Process Engineering
at the Technische Hochschule Georg Agricola
state-accredited private university of the DMT
– hereinafter: THGA –
of 28th June 2017**

Pursuant to section 2(4), section 22(1,3) and section 64 in conjunction with section 72 of the North-Rhine Westphalian Act on Higher Education (*Gesetz über die Hochschulen des Landes Nordrhein-Westfalen*, hereinafter: HG) of 31st October 2006 in its version of 16th September 2014 (GV.NRW p. 547) the THGA has determined the following admission regulations by statute:

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**Section 1
Applicability**

(1) These admission regulations are applicable to the consecutive Master's programme Mineral Resource and Process Engineering of the THGA.

(2) These admission regulations were written in German and have been translated into English for reference purposes. Where the German and the English versions deviate from each other, only the German version shall be binding.

**Section 2
Assessment of the admission criteria and determination of eligibility**

(1) The admission criteria as stipulated in section 3 of the relevant examination regulations in their respective valid version are determined by the admission and selection committee that has to be established in compliance with section 4; whether the admission criteria are fulfilled is assessed considering the documents provided by the candidate.

(2) In addition, the committee may invite applicants to explain their eligibility for admission to the programme; such an admission interview will be held by the admission committee if the candidate's documents leave doubt whether the admission criteria are fulfilled.

(3) In all other regards the procedure and the decision of the assessment whether the other existing admission criteria are fulfilled are subject to section 3 of the relevant examination regulations and the rules of enrolment of the THGA in their respective valid version.

Section 3

Selection procedure

- (1) There is only a limited number of places for the Master's Programme Mineral Resource and Process Engineering at the THGA. The minimum number of students and the exact number of places will be decided upon by the Steering Committee of the THGA for each semester.
- (2) If the number of qualified applicants exceeds the total number of study places available, the places will be awarded according to a selection procedure.
- (3) The selection procedure considers the application documents submitted by the candidates and, in individual cases, an interview with the applicant to be done by the admission and selection committee. The following criteria are assessed:
 - a. previous academic education (type of degree, grade on final certificate), and
 - b. practical experience related to the study programme.
- (4) Marks ranging from 1.0 to 5.0 will be awarded to criteria a. and b.
- (5) For each applicant, the marks of the assessment criteria will be recorded on an assessment form; the total number of points is calculated as the arithmetic mean value of the individual marks.
- (6) The study places will be awarded according to the quota specified in section 3(1) and to students' ranking which is a result of the assessment carried out in compliance with section 3(5). If students have an identical ranking, there will be a draw.

Section 4

Admission and selection committee and selection guidelines

- (1) The responsible department is to establish an admission and selection committee for the Master's programme Mineral Resource and Process Engineering to arrange the duties entrusted to it by section 2 and section 3.
- (2) The members of this committee and its chairperson are proposed by the vice president in charge and appointed by the examination board for four years. Any further details on the election, assignment of tasks, procedures and decision-making are regulated in the stipulated in the rules of procedure enacted in consultation with the senate.
- (3) The committee shall constitute of not fewer than two, and not more than three persons entitled to vote; at least two of them have to be selected from the group of professors teaching the Bachelor's programmes Mineral Resource Engineering or Process Engineering or the Master's programme Mineral Resource and Process Engineering. The head of the Master's programme Mineral Resource and Process Engineering and the chairperson of the examination board of the department are automatically members of the committee. Each public servant of the department or other members of the university can be appointed as voting members of the admission committee provided they have the necessary personal and specialised eligibility. Other members of the THGA and executives of companies can be appointed as non-voting members of the admission committee.
- (4) The admission committee constitutes a quorum if more than half of its voting members are present and if the meeting has been called in with a written invitation sent out at least five working days prior to the date of the meeting. Important documents relevant for any resolution have to be enclosed with or attached to the invitation. Resolutions shall be passed with the majority of the votes cast of the voting members being present.
- (5) The admission committee inspects the documents submitted by the applicants for their completeness. If full information on the required admission prerequisites is not given or if the information is not sufficiently evidenced by the relevant certificates, the candidates will be requested to submit them within a reasonable period of time.

(6) After the admission committee has finished the assessment of the admission criteria and, if necessary, applied a selection procedure, the examination board in charge will decide on the students' admission to the study programme.

(7) The admission committee can restrict the admission to Master's programme Mineral Resource and Process Engineering in that regard that applicants, depending on their specialised qualification, can only opt for one of the two majors, either Mineral Resource Engineering or Process Engineering.

Section 5 Entry into force

(1) These admission regulations enter into force immediately (as of **28th June 2017**).

(2) These admission regulations apply to all students who will enrol in the Master's programme of Mineral Resource and Process Engineering as of winter semester 2017/18.

The admission regulations are published on the basis of the resolution of the Senate of the Technische Hochschule Georg Agricola of **27th June 2017**.

Bochum, **28th June 2017**

Signed:

Prof. Dr. Kretschmann
President
University of Applied Sciences Georg Agricola